



## **Frequently Asked Questions**

### **When will my exhibition be presented?**

UNSW Galleries will present the exhibition and accompanying public programs between 4 September and 22 November 2026 (12 weeks). Installation will take place between 24 August and 3 September 2026, with the opening scheduled for Friday, 4 September.

### **Where will my exhibition be presented at UNSW Galleries?**

UNSW Galleries is located at cnr Oxford and Greens Road, Paddington, NSW. It is housed at the entrance to the UNSW School of Art & Design. The exhibition will take place across the ground floor Oxford Galleries, inclusive of a foyer area and four gallery spaces.

We recommend that applicants visit the site and/or review the floor plans and documentation included in the Information Pack to familiarise themselves with the gallery. Additional documentation of UNSW Galleries exhibitions is available on our [website](#).

### **When will my exhibition be announced?**

The successful artist will be notified in early September 2025. This information will be kept confidential until the public announcement by the Copyright Agency. UNSW Galleries will include the exhibition in its 2026 program announcement, which is scheduled for late November 2025.

### **Who will curate my exhibition?**

Your project will be artist-led with curatorial support from the UNSW Galleries team, including [José Da Silva](#) (Director) and [Karen Hall](#) (Exhibitions & Gallery Manager).

### **Should I submit a proposal for a single new work or a whole exhibition? Does my exhibition have to be entirely new work?**

The budget provided by Copyright Agency Partnerships is for the creation of a new commission and includes an artist's fee, travel bursary and production allocation. In your proposal, consider how the new commission may be exhibited at UNSW Galleries, whether as a stand-alone work or as part of a broader exhibition that includes both new and existing works.

UNSW Galleries will discuss any additional freight and production requirements for presenting existing works. If significant production is required to exhibit these works alongside the new commission, we will discuss how production funds can be distributed to support both elements.

### **What kind of support will I receive to produce the exhibition?**

The UNSW Galleries team will support the artist throughout the development and production of the new commission, as well as any associated programming. The Exhibitions & Gallery Manager and

Exhibition Technician will assist with scheduling, planning, and delivering the exhibition. Installation will be carried out by professional installation staff.

If a new commission requires substantial production support or specialist skills that the artist cannot provide, UNSW Galleries will work with the artist to find suitable contractors.

### **Can my exhibition take place beyond UNSW Galleries?**

Applicants can propose projects that incorporate both in-gallery and digital formats, including hybrid presentations, performances, public space interventions, and other expanded formats. However, the proposal must ensure a substantial in-gallery presentation that is publicly accessible throughout the exhibition period.

### **Will you support artists developing their applications?**

UNSW Galleries is unable to provide one-on-one assistance to artists in developing their proposals. If you have questions not addressed in the FAQs or Information Pack, please contact [unswgalleries@unsw.edu.au](mailto:unswgalleries@unsw.edu.au). Due to a high volume of inquiries and applications, UNSW Galleries will aim to address questions from interested artists promptly.

### **What kind of detail do you need regarding the production budget?**

Applicants should provide as much information as possible to frame the proposal and outline what is involved. It is helpful to include project costings informed by actual quotes to illustrate the project's viability. The allocation of the production budget will vary based on each artist's practice and their specific needs for the commission.

### **Is the artist's fee to cover my production time, and the production budget to be used for other forms of production?**

The artist's fee is a direct payment to the artist as recognition of your intellectual property and labour contributed to the exhibition. Regarding the production budget, if you are an artist who creates your work in a studio, some of these funds may be allocated to that process and for the related materials. The production budget may also cover costs such as studio hire specific to this project or the services of studio assistants. Other artists might collaborate with fabricators or external entities; in those cases, the production funds could be directed to these suppliers or fabricators.

### **What exhibition-related costs are covered by UNSW Galleries?**

UNSW Galleries will cover costs related to in-house installation, operations, and staffing for the commission and exhibition. This includes the time and support of UNSW Galleries staff, installation staff, standard equipment, the opening event, exhibition documentation, public programming, education, publicity, and other related exhibition expenses.

Additionally, UNSW Galleries can provide on-site accommodation for the selected artist during the necessary periods for research, planning, and installation. Access to specialist workshops at the School of Art & Design is also available.

### **What kind of inventory of audio-visual equipment does UNSW Galleries have?**

UNSW Galleries maintains an in-house inventory that includes items such as projectors, rear-projection screens, monitors, audio speakers, and BrightSign media players. Any specialist equipment required will need to be included in the artist's production budget.

**Do you need a detailed SketchUp or other schematic mock-up in the proposal?**

While SketchUp and other illustrations of the proposals are not required for the application, indicating how the exhibition might be displayed within UNSW Galleries can enhance your proposal and illustrate the conceptual rationale behind it. However, this is not a mandatory inclusion. A SketchUp model of UNSW Galleries is available upon request.

**Is there a preference for a solo exhibition of a singular new work, or can the production budget be spread across several different works (including some already in development)?**

The project proposal should reflect your practice as an artist and align with your interests and ambitions for the new commission. Consider the available spaces at UNSW Galleries when developing your proposal. Please review the floor plan and images or visit UNSW Galleries for a better understanding of the gallery spaces.

**Can the production budget be directed to the production of a catalogue?**

The production budget for this project is primarily intended for the creation of a new commission. UNSW Galleries can collaborate with the artist on a publication if it is integral to the commission. However, applicants must include associated costs, such as writer fees, design, and printing, in the production budget.

**What should be included in the schedule for completion of the new commission?**

Please include a brief schedule that outlines your plan for completing the new commission between September 2025 and August 2026. This may involve sections on research, design, development, fabrication, and installation of the commission.

**If my project includes collaborations, should this be included in my proposal?**

It is beneficial to reference key collaborators if they are relevant to the realisation of the commission and indicate whether they are confirmed. Collaborators can include those who contribute conceptually, technically, or through fabrication, as well as others who provide skills beyond your own in production.