

USER GUIDE 2025

How to use the new resale royalty system

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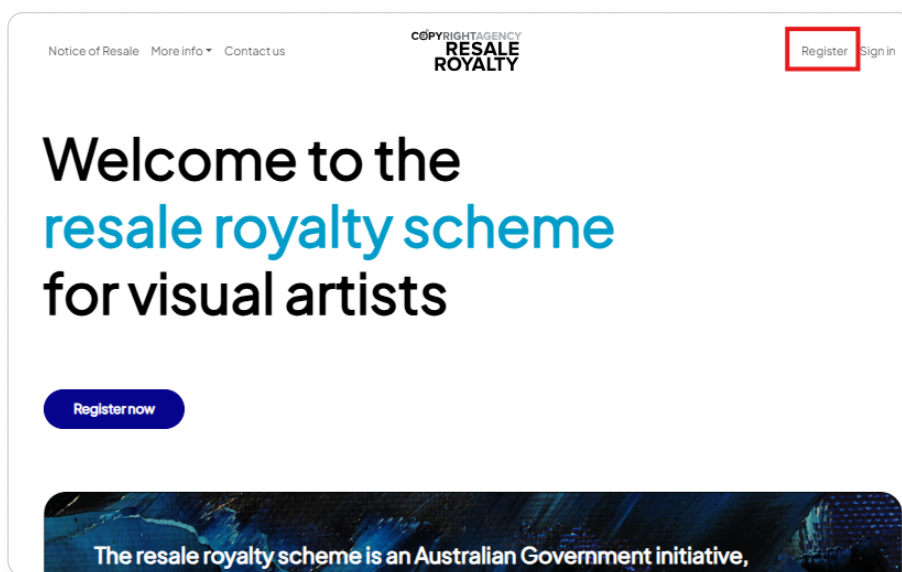




How to access the system for the first time if you have an existing account

The first time you use the new system you will need to register using the **same email address** you used in the previous system. Follow these steps:

1. Go to resaleroyalty.org.au and click '**Register**' in the top right corner of the homepage



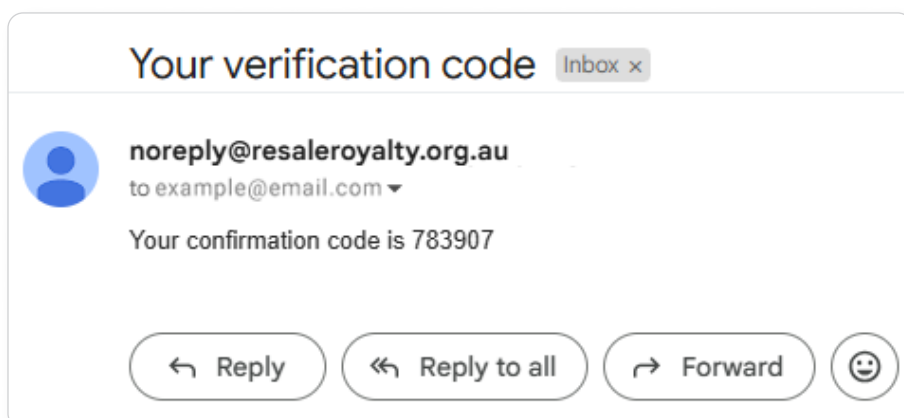
2. Enter the email address you used in the previous system – you must use the SAME email address (If you're unsure which email address you used, you can email us at memberservices@copyright.com.au or call us on 02 9394 7600 to check.)
3. Select and enter a new password; and confirm the new password by entering it again

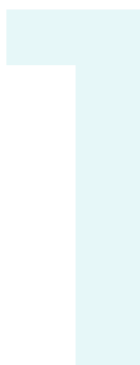


4. Enter your mobile number – be sure to change the country code if your mobile number is not an Australian number
5. Click '**Create Account**'

The screenshot shows the 'Create new account' page. On the left is a vertical banner with the text 'COPYRIGHT AGENCY RESALE ROYALTY' over a dark, abstract image. On the right, the form has the title 'Create new account' and a link 'Already have an account? Log in'. The form fields are: Email (with 'example@email.com' entered), Password (with masked characters and a toggle icon), Confirm Password (with masked characters and a toggle icon), and Phone Number (with a dropdown for '+61' and the number '421000000' entered). A blue 'Create Account' button is at the bottom right.

6. Now check your email inbox – you will receive an email from resale royalty containing a code to verify your email address





7. Enter the six-digit confirmation code provided in the email and click '**Confirm**'; If you do not receive the email containing the code, check your spam or junk folders, or you can click 'Resend Code' and re-check your email inbox

We Emailed You

Your code is on the way. To log in, enter the code we emailed to e*****@e****. It may take a minute to arrive.

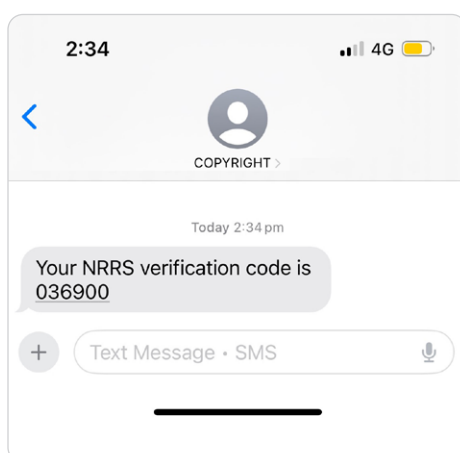
Confirmation Code

7 8 3 9 0 7

[Resend Code](#)

Confirm

8. Now check your mobile phone - you will receive an SMS from COPYRIGHT containing a code to verify your mobile number





9. Enter the six-digit confirmation code provided in the SMS and click '**Confirm**'

COPYRIGHT AGENCY
RESALE
ROYALTY

Already have an account? [Login](#)

Confirm SMS Code

Code *

0 3 6 9 0 0

[Confirm](#)

[Back to Sign In](#)

Done!

Your registration for the new system is complete.

You can now sign in at any time using your email address to access your resale royalty account.

2

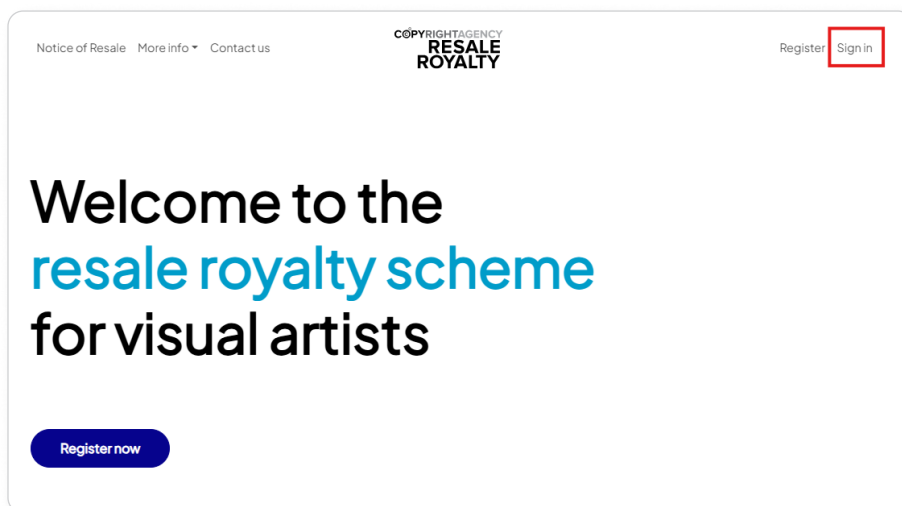
How to sign in using Multi-Factor Authentication (MFA)

Multi-factor authentication (MFA) is an extra layer of security that helps protect your account. It requires you to verify your identity in two or more ways when logging in—usually something you know (like your password) and something you have (like a code sent to your phone or email). This makes it much harder for anyone else to access your account, even if they have your password.

The resale royalty website requires you to sign in with your email address and password and then verify your identity via a code sent to your email address or mobile phone. You'll also be asked to verify your identity through MFA if you reset your password.

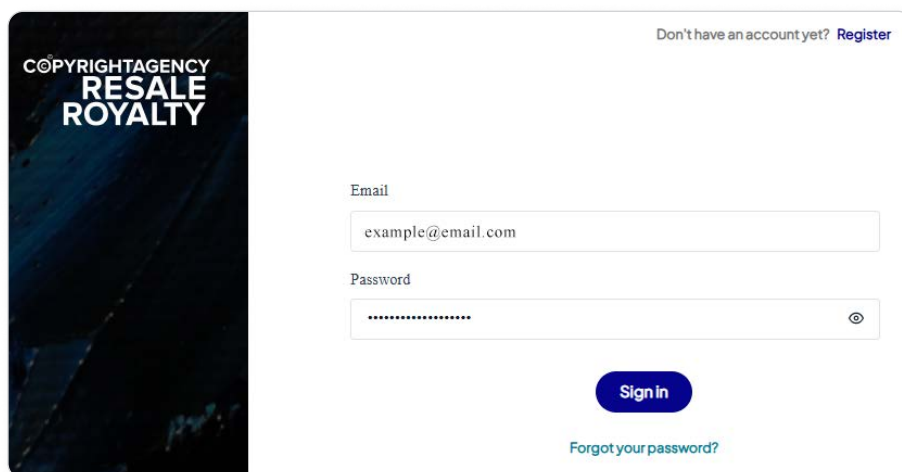
Follow these steps to access your account through the MFA process:

1. Go to resaleroyalty.org.au and click '**Sign in**' (in the top right corner of the homepage)



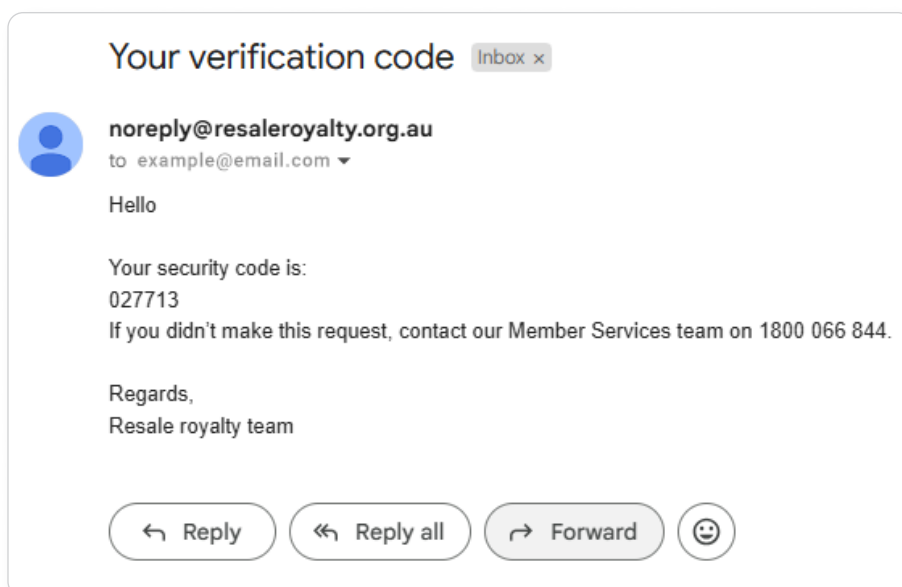
2

2. Enter your email address and password and click '**Sign in**'



The screenshot shows the login interface for the Resale Royalty website. On the left is a dark vertical banner with the text 'COPYRIGHT AGENCY RESALE ROYALTY'. The main area is white and contains a login form. At the top right of the form area, it says 'Don't have an account yet? [Register](#)'. The form has two input fields: 'Email' with the placeholder 'example@email.com' and 'Password' with a masked password '.....'. Below the password field is a 'Sign in' button. At the bottom of the form area, there is a link that says 'Forgot your password?'.

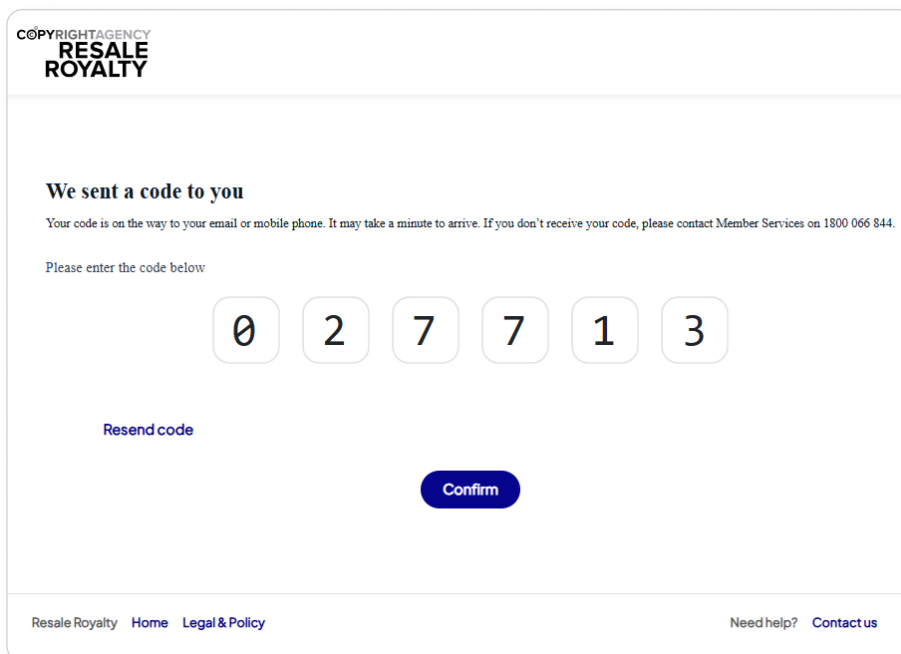
3. Now check your email inbox - you will receive an email from resale royalty containing a code to verify your email address



The screenshot shows an email titled 'Your verification code' with a sub-header 'Inbox x'. The email is from 'noreply@resaleroyalty.org.au' to 'example@email.com'. The body of the email starts with 'Hello', followed by 'Your security code is: 027713'. It then states 'If you didn't make this request, contact our Member Services team on 1800 066 844.' and ends with 'Regards, Resale royalty team'. At the bottom of the email, there are four buttons: 'Reply', 'Reply all', 'Forward', and a smiley face icon.

2

4. Enter the six-digit confirmation code provided in the email and click '**Confirm**';



The screenshot shows the 'COPYRIGHT AGENCY RESALE ROYALTY' logo at the top. Below it, the heading 'We sent a code to you' is followed by a message: 'Your code is on the way to your email or mobile phone. It may take a minute to arrive. If you don't receive your code, please contact Member Services on 1800 066 844.' Below this, it says 'Please enter the code below'. A row of six input boxes contains the digits 0, 2, 7, 7, 1, and 3. Below the digits is a link 'Resend code' and a blue 'Confirm' button. At the bottom, there is a footer with 'Resale Royalty Home Legal & Policy' on the left and 'Need help? Contact us' on the right.

**COPYRIGHT AGENCY
RESALE
ROYALTY**

We sent a code to you

Your code is on the way to your email or mobile phone. It may take a minute to arrive. If you don't receive your code, please contact Member Services on 1800 066 844.

Please enter the code below

0 2 7 7 1 3

[Resend code](#)

Confirm

Resale Royalty [Home](#) [Legal & Policy](#) [Need help?](#) [Contact us](#)

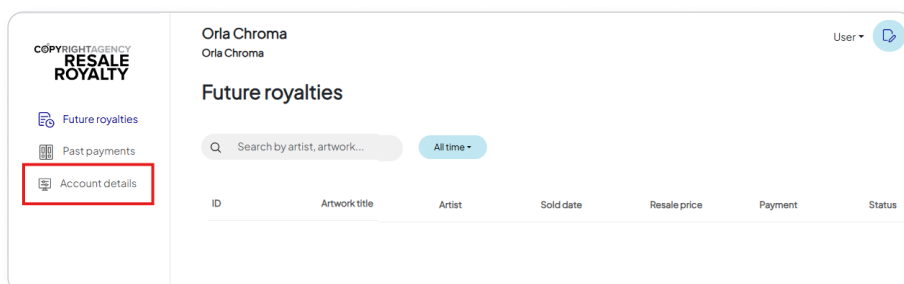
If you do not receive the email containing the code, check your spam or junk folders, or you can click '**Resend Code**' and re-check your email inbox

3

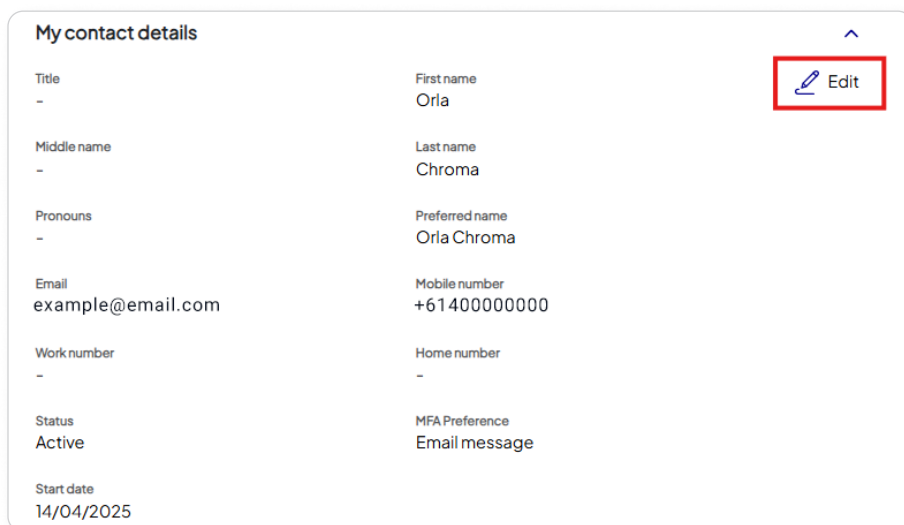
How to switch from email to mobile for Multi-Factor Authentication (MFA) codes

By default, MFA codes are sent to your email. If you'd prefer to receive your verification code via SMS on your mobile phone, you can make this change at any time. Here's how:

1. Sign in to your account
2. Click on '**Account details**'



3. On the '**My contacts details**' page, click '**Edit**'



3

- 4. Under 'MFA Preference', select SMS message from the drop-down menu options
- 5. Click 'Save'

TIP: Make sure your mobile phone number is up to date on the contacts details page before switching your preference.

My contact details

Title

Select your title

* First name

Oria

Middle name

Enter your middle name

* Last name

Chroma

Preferred pronoun

Enter your preferred pronoun

Preferred name

Oria Chroma

* Mobile number

Enter a mobile phone number, including the country code for example +61412345678

+61400000000

Work number

Enter work phone number

Home number

Enter home phone number

* Email

example@email.com

Status

ACTIVE

MFA Preference

Email message

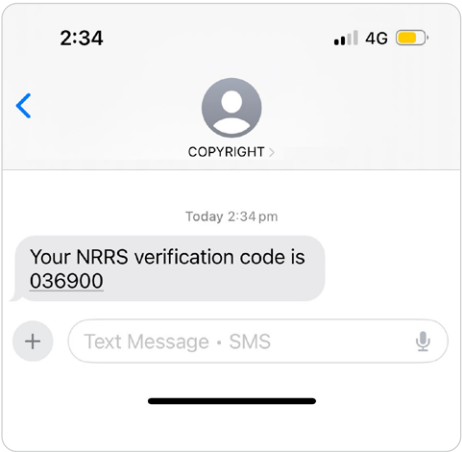
SMS message

Email message

Cancel

Save

NOTE: When you change your preferred MFA method to SMS, your SMS verification codes and messages will look like this:



4

How to report resales

You can report resales by uploading a file or by completing a webform.

Uploading an excel spreadsheet

Here's how to report resales by uploading an **excel spreadsheet**:

1. Go to resaleroyalty.org.au and click '**Sign in**' (in the top right corner of the homepage)
2. Go to '**Report new resale**' – you will see the Upload an excel sheet option
3. Click '**Download excel template**' – this will download a template to your computer

TIP: For detailed instructions on how to fill in the excel spreadsheet, click '**How to use the template**'. The instructions are also on another tab in the template.

The screenshot shows the 'Report new resale' interface. On the left is a sidebar with the 'COPYRIGHT AGENCY RESALE ROYALTY' logo and navigation links: 'Report new resale' (active), 'Under review', 'Pending payments', 'Past resale reports', and 'Account details'. The main area is titled 'Report new resale' for user 'Clara Gesso'. It presents two reporting methods: 'Upload an excel sheet' and 'Use online reporting form'. The 'Upload an excel sheet' section includes a note: 'For more than 10 resales, we recommend downloading the excel sheet to report the resales.' Below this, the 'Download excel template' link is highlighted with a red rectangular box. The 'Use online reporting form' section notes: 'For less than 10 resales, we recommend using our simple web form'. An 'OR' separator is between the two sections. At the bottom, there is a link 'How to use the template' with a right-pointing arrow.

4

Note: You can also download the excel template if you click the **‘Upload’** button.

**Copyright Agency
RESALE
ROYALTY**

Upload — Review

Upload CSV file

Click here or drag file to upload

Support file format: .csv
Max file size: 10 MB
Max row allowed: 1000

[Download excel template](#) [How to use the template →](#)

4. Fill in the excel spreadsheet with your resale information – see example spreadsheet below

Artist Given Name	Artist Middle Name	Artist Family Name	Pseudonym	Country	Artist living	Year of Birth	Year of Death (if deceased)	Title	Medium
Vira		Merle		Australia	Yes	1974		Vira Merle Artwork #1	Painting
Vira		Merle		Australia	Yes	1974		Vira Merle Artwork #2	Painting
Vira		Merle		Australia	Yes	1974		Vira Merle Artwork #3	Painting

Confirm Notice of Resale | Instructions | Sheet3 | +

5. Save your completed excel spreadsheet as a .csv file
6. Click the **‘Upload an excel sheet’** icon

**Copyright Agency
RESALE
ROYALTY**

Report new resale

Under review

Pending payments

Past resale reports

Account details

Report new resale

Clara Gesso

Upload an excel sheet

For more than 10 resales, we recommend downloading the excel sheet to report the resales.

[Download excel template](#)

OR

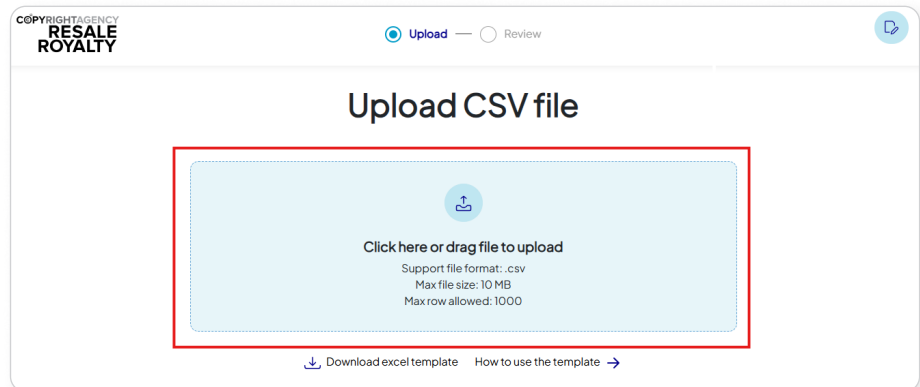
Use online reporting form

For less than 10 resales, we recommend using our simple web form

[How to use the template →](#)

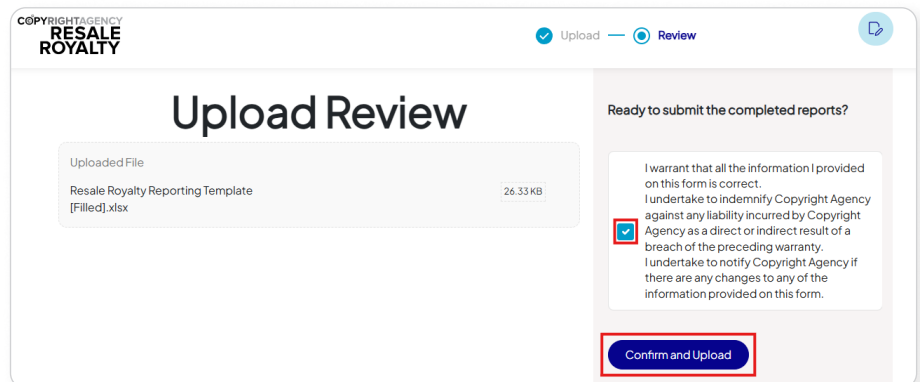
4

7. Upload your .csv file – you can either click to upload the file; or drag the file from your computer into the upload box



The screenshot shows the 'Upload CSV file' interface. At the top, there's a header with the 'COPYRIGHT AGENCY RESALE ROYALTY' logo and navigation tabs for 'Upload' (active) and 'Review'. The main heading is 'Upload CSV file'. Below it is a large light blue box with a dashed border, containing a cloud upload icon and the text 'Click here or drag file to upload'. Below this box, it specifies 'Support file format: .csv', 'Max file size: 10 MB', and 'Max row allowed: 1000'. At the bottom of the interface, there are links for 'Download excel template' and 'How to use the template'.

8. Check that you have uploaded the correct file
9. To continue, please read the declaration and tick the box to confirm you agree



The screenshot shows the 'Upload Review' interface. The header includes the 'COPYRIGHT AGENCY RESALE ROYALTY' logo and navigation tabs for 'Upload' and 'Review' (active). The main heading is 'Upload Review'. On the left, under 'Uploaded File', it shows 'Resale Royalty Reporting Template [Filled].xlsx' with a size of '26.33 KB'. On the right, under 'Ready to submit the completed reports?', there is a declaration text: 'I warrant that all the information I provided on this form is correct. I undertake to indemnify Copyright Agency against any liability incurred by Copyright Agency as a direct or indirect result of a breach of the preceding warranty. I undertake to notify Copyright Agency if there are any changes to any of the information provided on this form.' Below this text is a checked checkbox. At the bottom right, there is a red-bordered button labeled 'Confirm and Upload'.

10. Click 'Confirm and upload'

4

Done!

Your report submission is complete.

The screenshot shows the 'Currently under review' section of the Resale Royalty website. It displays a list of submissions by the 'Clara Gesso' resale team. The first submission is a 'Web Form Submission' with 3 reports, dated 17/04/2025, totaling \$5,535.60. Below this, a specific report is expanded, showing a resale of '20250417002830_E2...' for \$1,350.00. A detailed table follows, listing three artworks by 'Vira Marie' sold on 22/02/2024, with resale prices and royalties. The table has columns for ID, Artwork title, Artist, Sold date, Resale price, Royalty, and Resale status. The second and third submissions are also 'Web Form Submissions' with 2 and 1 reports respectively, totaling \$1,275.00 and \$600.00. The final submission is a 'Web Form Submission' with 4 reports, totaling \$3,716.95. Each submission row includes a 'Downloads' link and a dropdown arrow.

ID	Artwork title	Artist	Sold date	Resale price	Royalty	Resale status
148828	Vira Marie Artwork #3	Vira Marie	22/02/2024	\$3,360.00	\$168.00	Under review
148826	Vira Marie Artwork #1	Vira Marie	22/02/2024	\$1,140.00	\$57.00	Under review
148827	Vira Marie Artwork #2	Vira Marie	22/02/2024	\$22,500.00	\$1,125.00	Under review

TIP: When reporting using the upload file option, you will not be able to see your submitted resales immediately. Once the Resale team process the file, you'll see the resales listed in '**Under review**' – see example above.

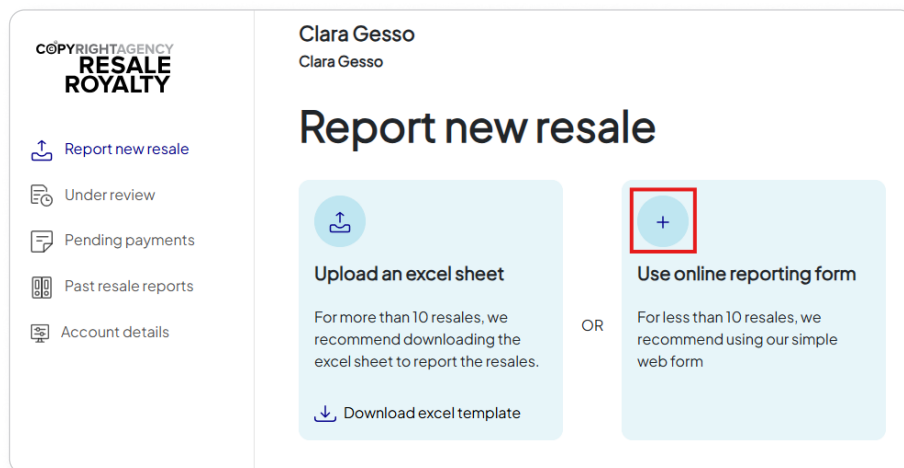
Using the online reporting form

Here's how to report resales using the **online reporting form**:

1. Go to resaleroyalty.org.au and click '**Sign in**' (in the top right corner of the homepage)
2. Go to '**Report new resale**'

4

3. Click the 'Use online reporting form' icon



**COPYRIGHT AGENCY
RESALE
ROYALTY**

Clara Gesso
Clara Gesso

Report new resale

Report new resale

Under review

Pending payments

Past resale reports

Account details

Upload an excel sheet

For more than 10 resales, we recommend downloading the excel sheet to report the resales.

Download excel template

OR

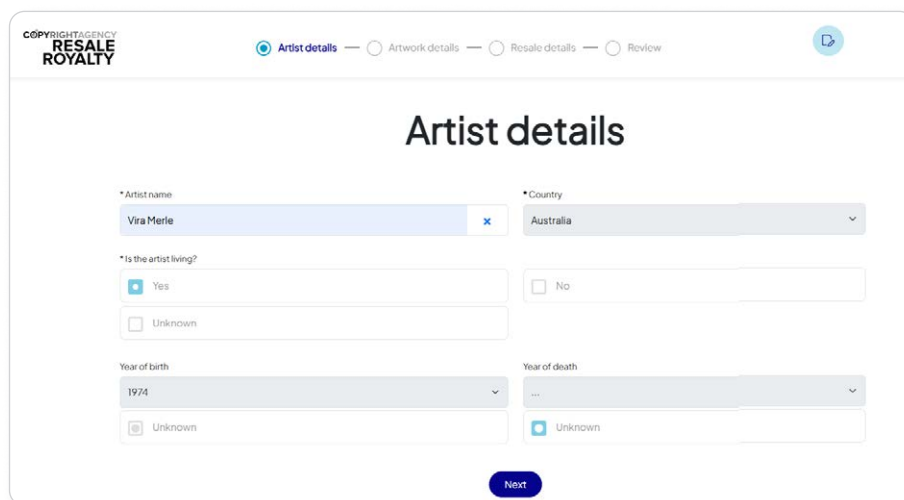
Use online reporting form

For less than 10 resales, we recommend using our simple web form

TIP: As you start typing the artist's name, suggestions will appear if the artist is already in the system - just select the correct match. If no suggestions appear, simply enter the artist's name manually.

4. Fill in the artist details

5. Click 'Next'



**COPYRIGHT AGENCY
RESALE
ROYALTY**

Artist details — Artwork details — Resale details — Review

Artist details

* Artist name
Vira Merle

* Country
Australia

* Is the artist living?
☒ Yes
☐ Unknown

Year of birth
1974
☐ Unknown

Year of death
...
☒ Unknown

Next

6. Fill in the artwork details

4

7. Click **‘Next’**

The screenshot shows the 'Artwork details' form. At the top, the 'COPYRIGHT AGENCY RESALE ROYALTY' logo is on the left, and a progress bar shows 'Artist details' (checked), 'Artwork details' (active), 'Resale details' (unchecked), and 'Review' (unchecked). A 'Help' icon is on the right. The form title 'Artwork details' is centered. Below it, there are several input fields: '* Artwork title' with the value 'Vira Merle's Artwork Title #1'; '* Artwork medium' with a dropdown menu showing 'Painting'; 'Details or notes' with a text area containing 'Please add notes on medium'; 'Height' with a text area 'Enter height (cm)'; 'Width' with a text area 'Enter width (cm)'; 'Artist work ID' with a text area 'Enter artist work ID'; and 'Gallery work ID' with a text area 'Enter gallery work ID'. A blue 'Next' button is at the bottom right.

8. Fill in resale details

9. Click **‘Next’**

The screenshot shows the 'Resale details' form. The progress bar at the top now shows 'Artist details' (checked), 'Artwork details' (checked), 'Resale details' (active), and 'Review' (unchecked). The form title 'Resale details' is centered. Below it, there are several input fields: '* Did the reseller acquire this work after 8th June 2010?' with 'Yes' selected; '* Resale price (inc. GST)' with a value of '15000'; and '* Date sold' with a date of '03/02/2025'. There are also checkboxes for 'Primary sale' and 'Voluntary'. A blue 'Next' button is at the bottom right.

TIP: Before confirming, if you see an error, you can click the 'Edit' button to simply make a correction to the details

10. Check the report details are correct

4

11. Click 'Confirm details'

COPYRIGHT AGENCY
**RESALE
ROYALTY**

Artist details — Artwork details — Resale details — **Review**

Report 01
Review report

Artwork detail Edit

Vira Merle's Artwork Title #1	
Artist Vira Merle	Medium Painting
Sold date 03/02/2025	Resale price \$15,000.00
Acquired after 8th June 2010 Yes	Country Australia
Is the artist living Yes	Year of death

Confirm details

12. If you do not have any more resales to report, click 'Finish creating reports'

TIP: If you have another resale to report, you have the option to add a report for another resale of the same artist, or report another resale for a different artist. Select the appropriate option to add another report, and start the online reporting process again.

COPYRIGHT AGENCY
**RESALE
ROYALTY**

Artist details — Artwork details — Resale details — **Review**

Report 01
Review report

Artwork detail Edit

Artist Medium

Report 01 added!

+ **→**

Report another resale of Vira Merle Report another resale for next artist

Finish creating reports

- ## Resale report summary

All your reports are saved here for next 30 days.

Want to continue to add this list?

+ Add report 3

✕ Clear all reports

All valid resales (2)

Provisionally eligible resales (2)

Provisionally ineligible resales (0)

02

Mira Lumen's Artwork Title #1

Mira Lumen

Provisionally Eligible

Completed

Edit

Delete

01

Vira Merle's Artwork Title #1

Vira Merle

Provisionally Eligible

Completed

Edit

Delete

Ready to submit the completed reports?

☒ I warrant that all the information I provided on this form is correct. I undertake to indemnify Copyright Agency against any liability incurred by Copyright Agency as a direct or indirect result of a breach of the preceding warranty.

☐ I undertake to notify Copyright Agency if there are any changes to any of the information provided on this form.

Submit 2 reports

Your report submission is complete.



4

TIP: When using the online reporting form, submitted reports will appear straight away on the ‘Under review’ page.

COPYRIGHT AGENCY

RESALE

ROYALTY

Report new resale

Under review

Pending payments

Past resale reports

Account details

Clara Gesso

Clara Gesso

Currently under review

by the Resale Royalty team

Q Search by artist, artwork...

All time

Under review, + 1

Clara Gesso	Web Form Submission						Downloads
Clara Gesso	Clara Gesso	2 reports 16/04/2025			\$1,275.00		
ID	Artwork title	Artist	Sold date	Resale price	Royalty	Resale status	
148813	Mira Lumen's Artwork Title #1	Mira Lumen	03/02/2025	\$10,500.00	\$525.00	Under review	
148812	Vira Merle's Artwork Title #1	Vira Merle	03/02/2025	\$15,000.00	\$750.00	Under review	
Clara Gesso	Web Form Submission						Downloads
Clara Gesso	Resale team	1 reports 16/04/2025		\$600.00			
Clara Gesso	Web Form Submission						Downloads
Clara Gesso	Clara Gesso	4 reports 15/04/2025		\$3,716.95			

Once the Resale royalty team has reviewed and processed the resale reports, they will appear in the ‘**Pending payments**’ page.

COPYRIGHT AGENCY

RESALE

ROYALTY

Report new resale

Under review

Pending payments

Past resale reports

Account details

Clara Gesso

Clara Gesso

Pending payments

Q Search by artist, artwork...

All time

AMP invoice requested, + 1

Clara Gesso	Web Form Submission						Downloads
Clara Gesso	Resale team	3 reports 17/04/2025		\$5,535.60			
Clara Gesso	20250417T002830_E2...						Downloads
Clara Gesso	Matt Howard	3 reports 17/04/2025		\$1,350.00			
ID	Artwork title	Artist	Sold date	Resale price	Royalty	Status	
148827	Vira Merle Artwork #2	Vira Merle	22/02/2024	\$22,500.00	\$1,125.00	Held period	
148828	Vira Merle Artwork #3	Vira Merle	22/02/2024	\$3,360.00	\$168.00	Held period	
148826	Vira Merle Artwork #1	Vira Merle	22/02/2024	\$1,140.00	\$57.00	Held period	
Clara Gesso	Web Form Submission						Downloads
Clara Gesso	Clara Gesso	2 reports 16/04/2025		\$1,275.00			
ID	Artwork title	Artist	Sold date	Resale price	Royalty	Status	
148813	Mira Lumen's Artwork Title #1	Mira Lumen	03/02/2025	\$10,500.00	\$525.00	Held period	
148812	Vira Merle's Artwork Title #1	Vira Merle	03/02/2025	\$15,000.00	\$750.00	Held period	
Clara Gesso	Web Form Submission						Downloads
Clara Gesso	Resale team	1 reports 16/04/2025		\$600.00			
Clara Gesso	Web Form Submission						Downloads
Clara Gesso	Clara Gesso	4 reports 15/04/2025		\$3,716.95			

4

You will also receive an email to confirm the pending payment details.

Copyright Agency

Resale Royalty System

Hello Clara Gesso

The resales you have reported have now been processed. We have found and linked the relevant artists.

Your provisional total owed is

1275.00

For more details of which of your reported resales are confirmed eligible or ineligible for the resale royalty scheme please access the resale royalty portal.

You will receive your final invoice after the mandatory 21 day hold period.

Kind regards,
Resale royalty team

Our security

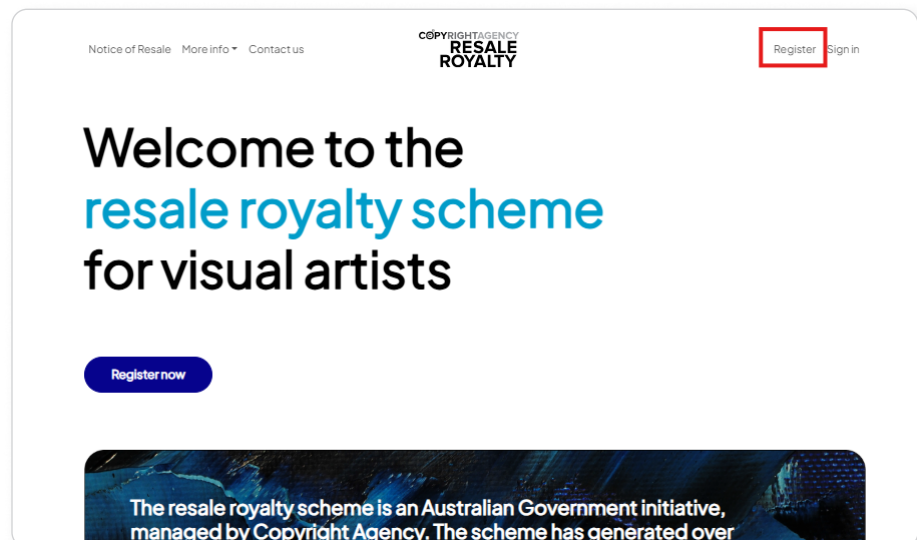
5

How to manage staff access to your organisation's account

In the new system, account access is via an email address, so each staff member who needs access to your account will need to register using their own email address.

If you want to add a staff member to your existing account, ask them to follow these steps:

1. Go to resaleroyalty.org.au and click '**Register**' in the top right corner of the homepage



2. Enter your email address
3. Select and enter a password; and confirm the new password by entering it again
4. Enter your mobile number – be sure to change the country code if your mobile number is not an Australian number

5

5. Click ‘Create Account’

COPYRIGHT AGENCY
RESALE
ROYALTY

Already have an account? [Log in](#)

Create new account

Email

example@email.com

Password

👁

Confirm Password

👁

Phone Number

+61 ▾

421000000

Create Account

6. Now check your email inbox – you will receive an email from resale royalty containing a code to verify your email address

Your verification code Inbox x

noreply@resaleroyalty.org.au

to example@email.com ▾

Your confirmation code is 783907

↩ Reply

↩↩ Reply to all

➡ Forward

😊

21 / 31

⏪ ⋮ ⏩

5

7. Enter the six-digit confirmation code provided in the email and click '**Confirm**'; If you do not receive the email containing the code, check your spam or junk folders, or you can click '**Resend Code**' and re-check your email inbox

We Emailed You

Your code is on the way. To log in, enter the code we emailed to e*****@e****. It may take a minute to arrive.

Confirmation Code

7

8

3

9

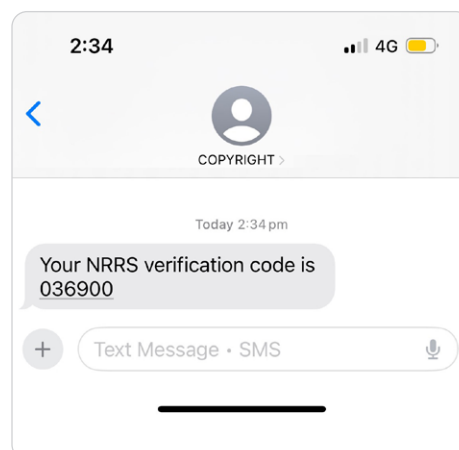
0

7

[Resend Code](#)

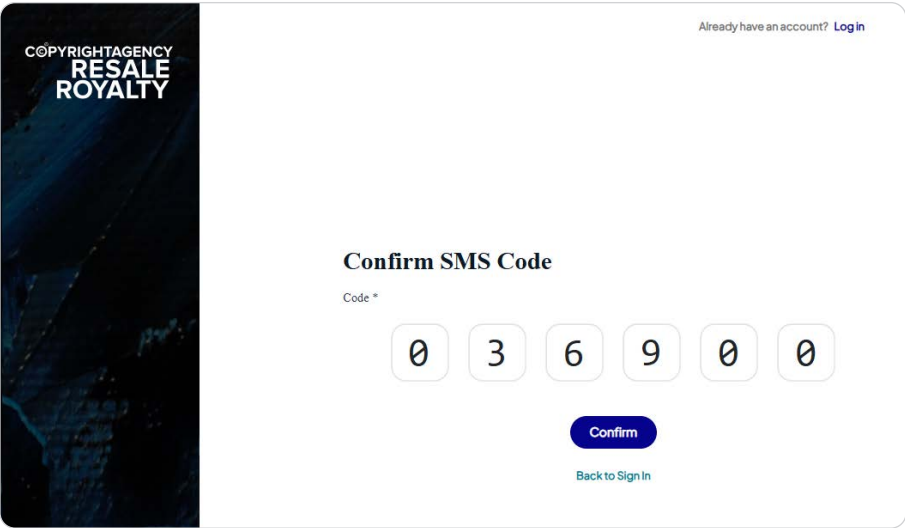
Confirm

8. Now check your mobile phone - you will receive an SMS from COPYRIGHT containing a code to verify your mobile number



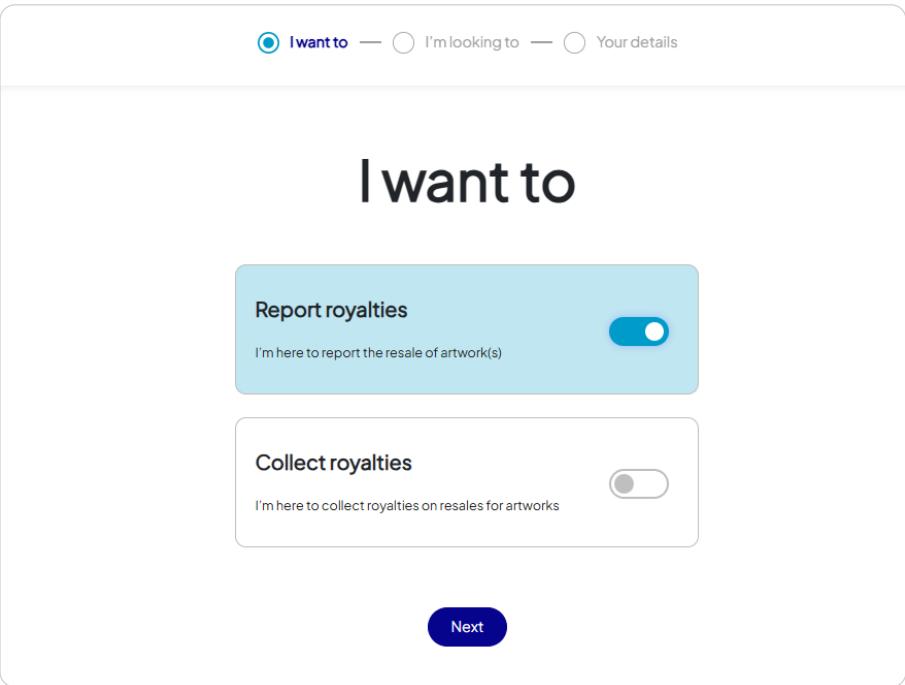
5

9. Enter the six-digit confirmation code provided in the SMS and click **‘Confirm’**



The screenshot shows the 'Confirm SMS Code' page. On the left is a vertical banner with the text 'COPYRIGHT AGENCY RESALE ROYALTY' over a dark, abstract image. The main content area has a header 'Confirm SMS Code' and a label 'Code *'. Below this is a six-digit input field with the digits 0, 3, 6, 9, 0, 0. A blue 'Confirm' button is positioned below the input field, and a link 'Back to Sign In' is at the bottom. In the top right corner, there is a link 'Already have an account? Log in'.

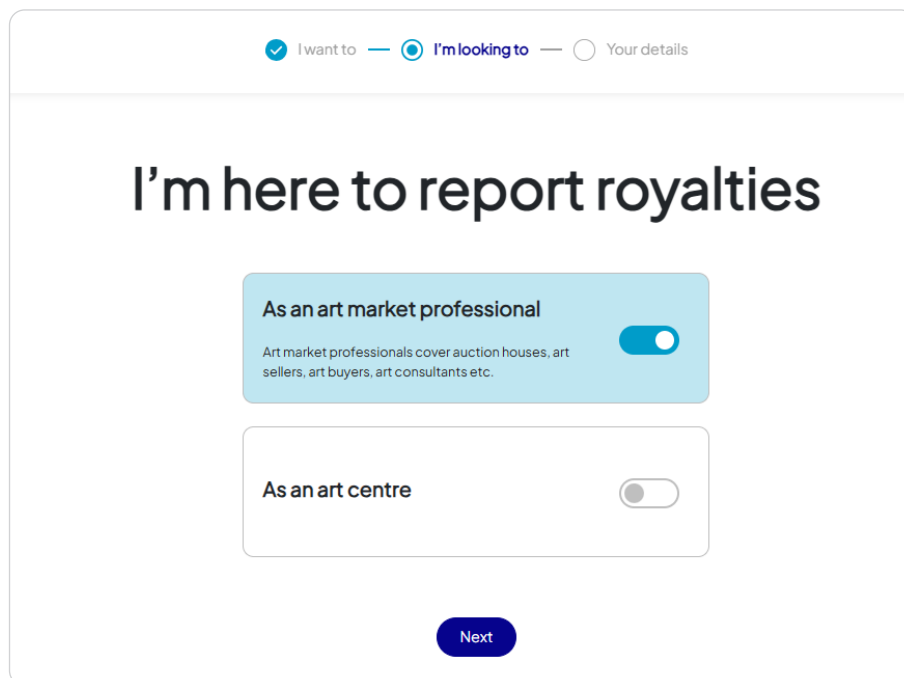
10. Select the most relevant option and click **‘Next’**



The screenshot shows the 'I want to' selection screen. At the top, there are three radio button options: 'I want to' (selected), 'I'm looking to', and 'Your details'. The main heading is 'I want to'. Below this are two toggleable options: 'Report royalties' (which is turned on) and 'Collect royalties' (which is turned off). Each option has a brief description below it. A blue 'Next' button is located at the bottom center of the form.

5

11. Select the relevant option and click '**Next**'



The screenshot shows a web form titled "I'm here to report royalties". At the top, there are three radio buttons: "I want to" (unchecked), "I'm looking to" (checked), and "Your details" (unchecked). Below the title, there are two toggle switches. The first is "As an art market professional" (checked), with a subtext "Art market professionals cover auction houses, art sellers, art buyers, art consultants etc.". The second is "As an art centre" (unchecked). At the bottom right, there is a blue "Next" button.

12. Fill in your contact details
13. Select the tick box for '**Are you joining an existing account**'?

5

14. Fill in your organisation’s business and tax details – it’s important to enter these details correctly to add you to your organisation’s account.

Your details

Art market professional

*Mandatory field

Contact details

Title

Select your title

* First name

Thalia

Middle name

Enter your middle name

* Last name

Hatching

Preferred pronoun

Enter your preferred pronoun

Preferred name

Enter your preferred name

☒ Are you joining an existing account?

Business & tax details

* Registered ABN

70000000000

ABN is already registered for resale royalty, are you trying to join an existing account?

* Legal entity name

Australian Art Centre

☒ Are you an Australian resident for tax purposes?

Residency / Citizenship

Australia


☐ I'd like to receive the newsletter with resale royalty news and updates

Next

5

Done!

Your registration is complete.




You're Registered!

Thanks for registering your details with us. Now let's take you to your personal dashboard.

Go to Dashboard

The Resale team will contact the organisation's primary account holder to verify the staff member is approved to represent their organisation.

TIP: Newly registered staff will see a limited Dashboard view (menu options will be greyed out) until their registration is verified by the Resale team.




- Report new resale
- Under review
- Pending payments
- Past resale reports
- Account details

Thalia Hatching
Australian Art Centre

Report new resale

We are still reviewing your account. x




Upload an excel sheet

For more than 10 resales, we recommend downloading the excel sheet to report the resales.

Download excel template

OR



Use online reporting form

For less than 10 resales, we recommend using our simple web form

How to use the template →

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⏪ ⋮ ⏩



Art Centre dashboard overview

Here’s a quick look at the key functions and information available on the dashboard for Art Centres.

As an Art Centre, you can report resales and collect resale royalties. The menu options on your dashboard will change depending on whether you select ‘**Report**’ or ‘**Collect**’.

Take a look at the ‘**Collect**’ functions:

COPYRIGHT AGENCY
RESALE
ROYALTY

Report

Collect

Future royalties

Past payments

Account details

North South Art Centre

North South Art Centre

Report new resale

Upload an excel sheet

For more than 10 resales, we recommend downloading the excel sheet to report the resales.

Download excel template

OR

Use online reporting form

For less than 10 resales, we recommend using our simple web form

View future royalties

COPYRIGHT AGENCY
RESALE
ROYALTY

Report

Collect

Future royalties

Past payments

Account details

North South Art Centre

North South Art Centre

Future royalties

Q Search by artist, artwork...

All time

ID	Artwork title	Artist	Sold date	Resale price	Payment	Status
148834	Mira Lumen's Artwork Title #1	Mira Lumen	02/04/2025	\$4,562.00	\$190.47	Pending
148835	Mira Lumen's Artwork Title #2	Mira Lumen	01/04/2025	\$9,630.00	\$402.05	Pending
148836	Mira Lumen's Artwork Title #3	Mira Lumen	02/04/2025	\$96,520.00	\$4,029.71	Pending
148813	Mira Lumen's Artwork Title #4	Mira Lumen	03/02/2025	\$10,500.00	\$438.38	Pending

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Navigation icons: back, menu, forward



TIP: You'll also receive an email to advise when eligible artworks have been resold.

Copyright Agency

Resale Royalty System

Hello Freya Vernis,

Artworks that you own the rights to have been sold. We are pleased to inform you that you have been identified as eligible to collect royalties from this sale.
Please ensure your bank details are up to date by accessing the resale royalty portal at www.resaleroyalty.org.au

Kind regards,
Resale royalty team

Our security

The Copyright Agency will never send you an unexpected email asking you to click a link and supply sensitive information such as your password, username or bank details.
You may get emails from us asking you to confirm an action you have taken such as resetting your password.
Never click a link unless you recognise the activity it relates to. If in doubt, don't follow the link. Instead, log into your account through our website at [Copyright Agency J.Royalty.Resale](http://CopyrightAgency.J.Royalty.Resale) or call Member Services on [1800.066.844](tel:1800066844)

View past payments

COPYRIGHT AGENCY
RESALE
ROYALTY

ReportCollect

Future royalties

Past payments

Account details

North South Art Centre
North South Art Centre

User

Past payments

Q Search by artist, artwork...All time

April 2025Payment Total: \$5,060.61Downloads

ID	Artwork title	Artist	Sold date	Resale price	Payment	Status
148834	Mira Lumen's Artwork Title #1	Mira Lumen	02/04/2025	\$4,562.00	\$190.47	Paid
148835	Mira Lumen's Artwork Title #2	Mira Lumen	01/04/2025	\$9,630.00	\$402.05	Paid
148836	Mira Lumen's Artwork Title #3	Mira Lumen	02/04/2025	\$96,520.00	\$4,029.71	Paid
148813	Mira Lumen's Artwork Title #4	Mira Lumen	03/02/2025	\$10,500.00	\$438.38	Paid



View your account details

TIP: you can update your account details or change your Multi Factor Authentication preference by clicking ‘**Edit**’.

COPYRIGHT AGENCY

RESALE ROYALTY

Report

Collect

Future royalties

Past payments

Account details

User

North South Art Centre

Account details

Account relationships

Account details

Company name
North South Art Centre

ABN
70000000000

Australian resident for tax purposes
Yes

Website
-

Address
66 Goulburn St

State
NSW

Country
Australia

Account status
Active

Legal entity name
NorthSouth Art Centre

Residency & citizenship
Australia

Socials
-

Suburb / City
Sydney

Postcode
2000

My contact details

Title
-

Middle name
-

Pronouns
-

Email
example@email.com

Work number
-

Status
Active

Start date
16/04/2025

First name
NorthSouth

Last name
Art Centre

Preferred name
-

Mobile number
0400 000 000

Home number
-

MFA Preference
Email message

Edit

Edit

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Invoice contact information

First Name
Freya

Last Name
Vernis

Pronouns
-

Email
example@email.com

Mobile number
0400 000 000

Edit

Domestic bank details

Account name
*****ntre

Account number
****5678

BSB
**3456

Edit

Other contacts

Full name
NorthSouth Art Centre

Active

Email
example@email.com

Mobile number
+61400000000

TIP: If you need to report resales, click the ‘Report’ option at the top of your dashboard menu, and follow the instructions in this guide under ‘How to report resales’.

Contact us for more information

Telephone: 1800 066 844

Email: memberservices@copyright.com.au

Website: resaleroyalty.org.au