How to use the new resale royalty system
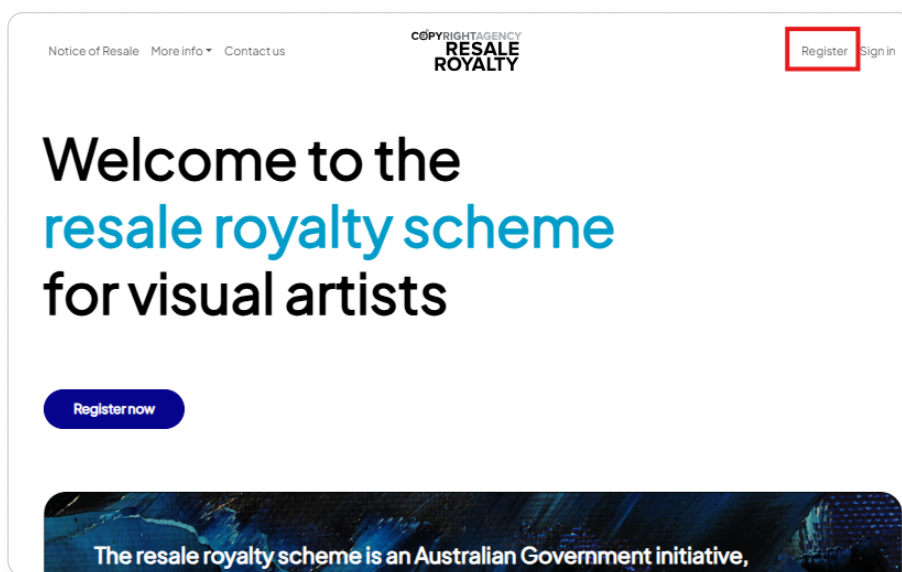
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RESALE ROYALTY

Contents

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How to access the system for the first time if you have an existing account

The first time you use the new system you will need to register using the **same email address** you used in the previous system. Follow these steps:

1.   Go to resaleroyalty.org.au and click '**Register**' in the top right corner of the homepage


2.   Enter the email address you used in the previous system – you must use the SAME email address (If you're unsure which email address you used, you can email us at memberservices@copyright.com.au or call us on 02 9394 7600 to check.)

3.   Select and enter a new password; and confirm the new password by entering it again

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4. Enter your mobile number – be sure to change the country code if your mobile number is not an Australian number

5. Click '**Create Account**'

6. Now check your email inbox – you will receive an email from resale royalty containing a code to verify your email address

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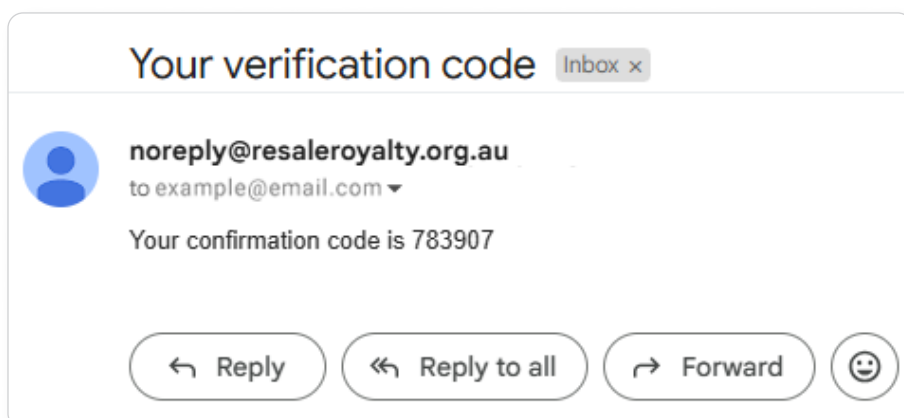
7. Enter the six-digit confirmation code provided in the email and click 'Confirm'; If you do not receive the email containing the code, check your spam or junk folders, or you can click 'Resend Code' and re-check your email inbox

We Emailed You

Your code is on the way. To log in, enter the code we emailed to e******@e****. It may take a minute to arrive.
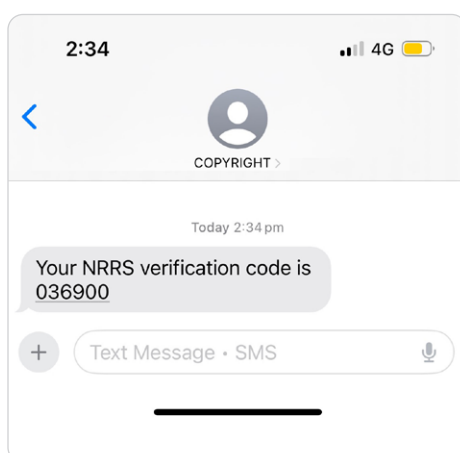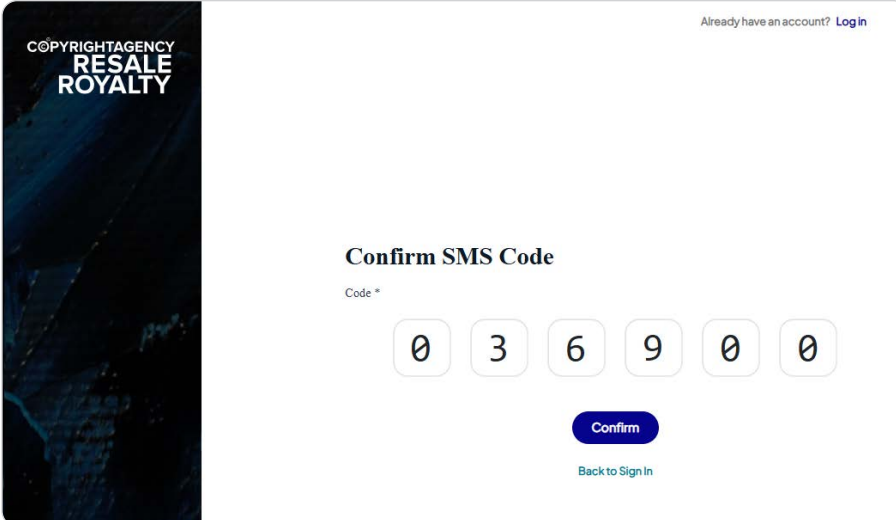
Confirmation Code

| 7 | 8 | 3 | 9 | 0 | 7 |

Resend Code

Confirm

8. Now check your mobile phone – you will receive an SMS from COPYRIGHT containing a code to verify your mobile number

2:34   .ıl 4G 🔋

COPYRIGHT ›

Today 2:34 pm

Your NRRS verification code is 036900

Text Message · SMS

1

9. Enter the six-digit confirmation code provided in the SMS and click '**Confirm**'

Done!

Your registration for the new system is complete.

You can now sign in at any time using your email address to access your resale royalty account.


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How to sign in using Multi-Factor Authentication (MFA)

Multi-factor authentication (MFA) is an extra layer of security that helps protect your account. It requires you to verify your identity in two or more ways when logging in—usually something you know (like your password) and something you have (like a code sent to your phone or email). This makes it much harder for anyone else to access your account, even if they have your password.

The resale royalty website requires you to sign in with your email address and password and then verify your identity via a code sent to your email address or mobile phone. You'll also be asked to verify your identity through MFA if you reset your password.
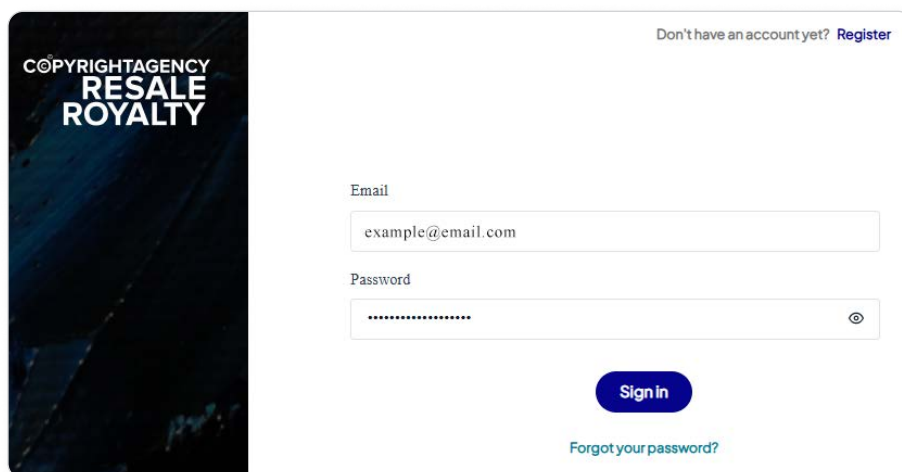
Follow these steps to access your account through the MFA process:

1. Go to resaleroyalty.org.au and click '**Sign in**' (in the top right corner of the homepage)
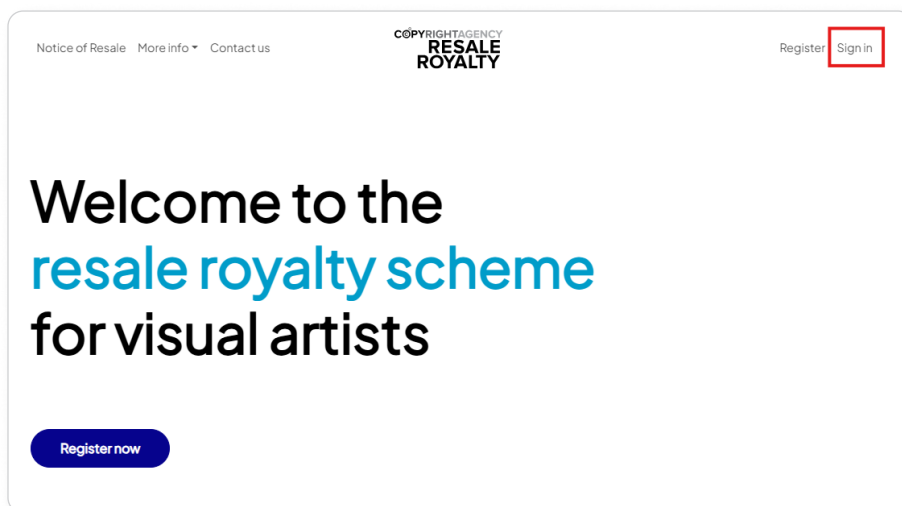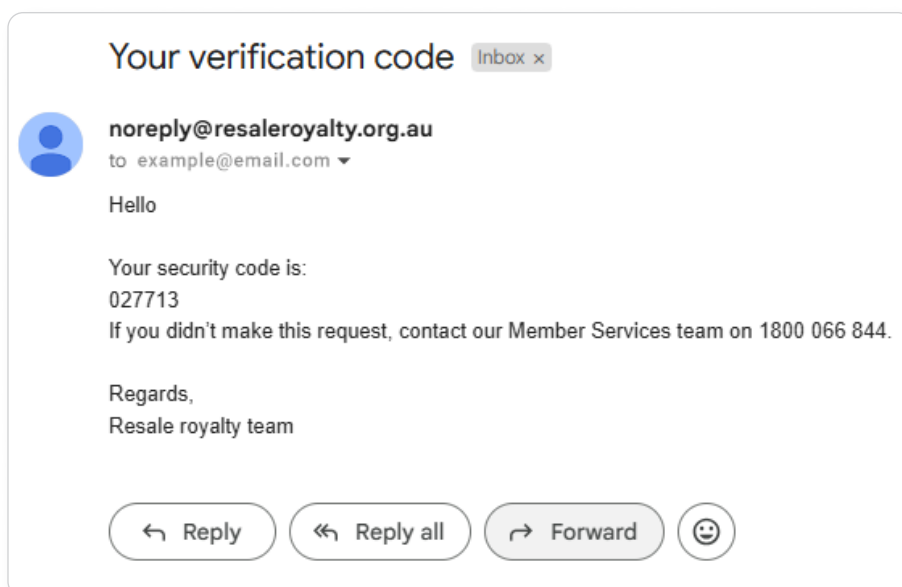
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2. Enter your email address and password and click '**Sign in**'

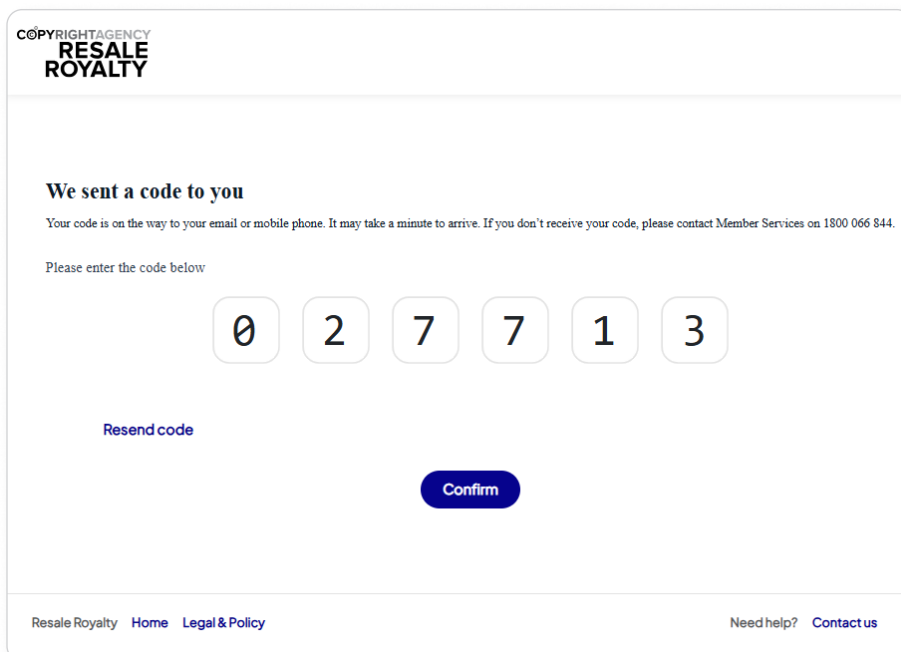**3.** Now check your email inbox – you will receive an email from resale royalty containing a code to verify your email address

2

**4.** Enter the six-digit confirmation code provided in the email and click '**Confirm**';

If you do not receive the email containing the code, check your spam or junk folders, or you can click '**Resend Code**' and re-check your email inbox
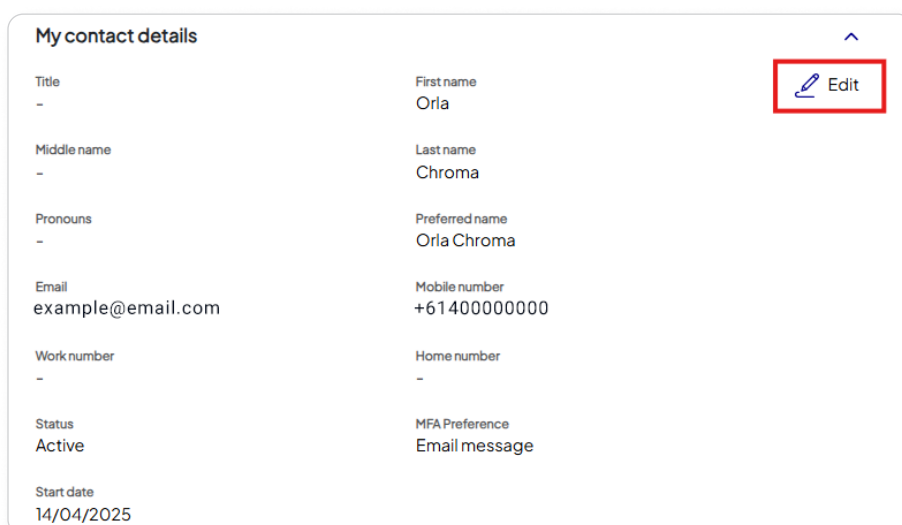
3

How to switch from email to mobile for Multi-Factor Authentication (MFA) codes

By default, MFA codes are sent to your email. If you'd prefer to receive your verification code via SMS on your mobile phone, you can make this change at any time. Here's how:

1. Sign in to your account

2. Click on '**Account details**'
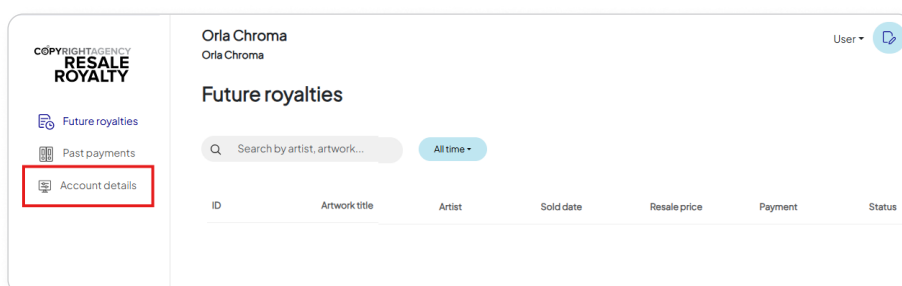
3. On the '**My contacts details**' page, click '**Edit**'

3

4. Under 'MFA Preference', select SMS message from the drop-down menu options

5. Click '**Save**'

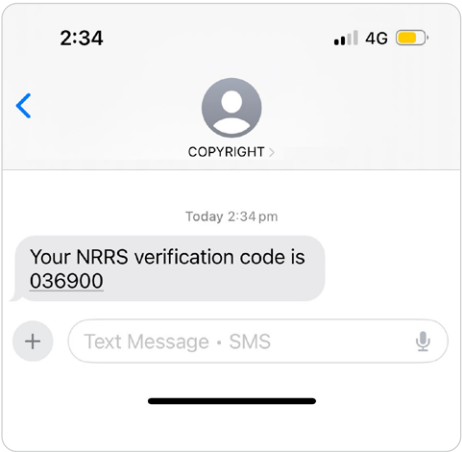**TIP:** Make sure your mobile phone number is up to date on the contacts details page before switching your preference.

NOTE: When you change your preferred MFA method to SMS, your SMS verification codes and messages will look like this:

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Artist dashboard overview

Here's a quick look at the key functions and information available on the dashboard for Artists.

View future royalties

You can now view past resale royalty payments in the '**Past payments**' view

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View your account details.

TIP: You can update your account details or change your Multi Factor Authentication preference by clicking '**Edit**'.

Contact us for more information

Telephone: 1800 066 844
Email: memberservices@copyright.com.au
Website: resaleroyalty.org.au