

DATA ANALYST

- Full-time, permanent position
- Sydney, CBD
- Open to recent graduates

About the role

Reporting to the Manager of Analytics and Business Insights, the Data Analyst is responsible for proactively developing and maintaining data-driven tools and workflows to facilitate Copyright Agency's payments to its author and publisher members. On a day to day basis, you will consult with Operations colleagues across the organisation to elicit and clarify their information needs in order to service them with key data, data-derived analyses, and business-relevant insights. On an ongoing basis, you will build an increasingly rich understanding of the business, deepen working relationships, and take a pivotal role in driving lean operational processes. You will progressively develop and maintain tools and infrastructure to automate the repetitive aspects of information processing and delivery. You will also play a unique and hands-on role within a growing business intelligence and insights team that anticipates the needs of its internal customers in response to changes in their external commercial and legal environments. Because of this, the successful Data Analyst will have great rapport building skills and the ability to influence decision-makers, in addition to analytical capabilities and foundational knowledge.

This is a challenging and exciting role in a new and growing team, suited to an adaptive self-starter that values role autonomy.

About you

You are degree qualified in a quantitative discipline such as Statistics, Mathematics, Computer Science or Econometrics. You have some knowledge of commercial, financial, negotiation and strategy fundamentals, complemented by excellent written and verbal communication and problem solving skills. You are skilled at sourcing, manipulating, integrating and analysing data from multiple business systems—the detailed function, configuration and architecture of which you know how to understand and navigate. You will be using R, Excel and SQL daily, so experience and aptitude with these tools is a must, with programming skills and BI platform experience highly regarded. Some experience consulting to—or working within—B2B commercial organisations in analytical roles would also be an advantage.

Key to doing this role well is that you thrive on variety: you can manage multiple current workflows and projects, relate to a diversity of stakeholders and interests, integrate 'hard' and 'soft' skills, relate and resolve business and technical matters, and operate effortlessly across the analytical spectrum from consultative conversation and presentation through to deep-dive query, reporting, and analytical programming.

About Us

Copyright Agency | Viscopy collects and distributes fees for the use of copyright text and images. Copyright Agency is the declared society for the statutory schemes in education and government as well as the Resale Royalty Scheme for visual artists. Copyright Agency also licenses commercial organisations to copy and share information without risk of copyright infringement. Copyright Agency also manages the licensing activities of Viscopy Limited under a services agreement. Copyright Agency provides philanthropic support to Australia's cultural community through our grants program, the Cultural Fund. For more information visit www.copyright.com.au | www.viscopy.net.au

How to apply

Please forward your resume and a covering letter to recruitment@copyright.com.au

Copyright Agency | Viscopy encourages applications from Aboriginal and Torres Strait Islander people.

Applications close 3 March 2017.

Applications will be treated with the strictest of confidence. Only successful applicants will be contacted. To be eligible to apply you must have an appropriate Australian or New Zealand work visa.